



# Welcome to Kindergarten at Fairview



Our program is designed to help your child grow physically, socially, emotionally and academically through their participation in a wide variety of individual and group experiences. The importance of play is essential in the planning of these experiences.

Going to school for the first time is a very important stage in your child's school life. The early childhood teachers and education assistants at Fairview are very experienced in supporting parents and their children to make the transition from home to school as smooth as possible.

If you have any further questions or queries after reading this handout, please do not hesitate to contact the Principal, Mr Whitney; the Deputy Principal, Mrs Upson; our receptionist, Mrs Williams; or our Manager of Corporate Services, Ms Rankin.

## Why go to Kindergarten?

Kindergarten is the first formal involvement that many children have with a school. Although it is not compulsory, it is highly desirable that all students attend to enable a smooth transition to full time, compulsory education. Using play, your children will be involved in a program that teaches them social skills, self-management skills and resilience. It will also provide a rich learning environment where they can continue to develop the early foundations for literacy and numeracy.

Our skilled and experienced teachers and education assistants will work closely with you and your child to give them a great start to their schooling. We encourage parents to be a part of their child's learning while they are at school. The transition to spending time away from mum and dad, often for the first time, can be difficult. By working together, we can help make this transition as smooth and as enjoyable as possible for both you and your child.

Our School Vision: At Fairview, we strive to provide a rich learning environment inspiring all students to achieve their best both academically and personally.

This vision drives our focus of making sure that school is engaging. We want your child to love school and to understand the importance of learning.

If your child turns 4 on or before June 30th, you are entitled to access your local school's kindergarten program. All schools are currently funded to provide a 15 hour program. The structure of the week varies from year to year depending on enrolments and the structures we need to put in place.

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Principal: Mr Andrew Whitney

### **"Fairview is Care View"**

**C**ooperation

**A**chievement

**R**espect

**E**nthusiasm

### **Our priorities**

**L**iteracy

**N**umeracy

**W**ellbeing

### **Kindy Days**

*For 2021 it is likely that there will be two separate Kindy groups. As we are still receiving enrolments, we cannot finalise the structure at this point. As a local Government school, we work hard to provide a place for ALL students.*

*Students will attend classes on a two-week cycle of 2 full days (12 hours) one week and 3 full days (18 hours) the next. This provides, on average, the required 15 hours per week. Structures will be finalised prior to the end of the year and are dependent on enrolments.*



## Attendance

Regular school attendance is one of the most important ways you can support your child in getting the best education possible. The research is very clear. Students who attend school regularly in the early years are much more likely to attend regularly throughout their primary years than those who don't develop good habits early on in their schooling. Please support us by ensuring your son or daughter is at school every day possible. Letting them stay home for birthdays etc. is not a way to help your child learn. Every day counts.

Enrolling in Kindy is not compulsory in WA; however, there is an expectation that if you enrol your child, they will attend regularly as places are limited.

All students should attend school unless:

- They are too unwell.
- They have an infectious disease/complaint.
- The teacher is provided with an acceptable reason.

Please try and keep family holidays to holiday times and minimise appointments during school time.

After an absence, you must provide your child's teacher with the reason your child did not attend as this must be recorded on the Attendance Register. The school can be notified in person, by phone or note, through the School Star App, Connect or a reply to our SMS attendance message.

90% attendance is considered "regular attendance". However, if your child attends only 90% of the time, it will mean that over the 13 years of schooling that your child will complete, he/she will miss nearly 1.5 years of education.

## Starting off the Year

Your child will begin with full time schooling, i.e. 15 hours of Kindergarten per week. If your child has trouble coping, please talk to the teacher. If parents are calm and unconcerned about leaving their children at the start of the day, there is a greater likelihood that the children will also be unconcerned about their parents leaving. Tears are normal, but experience has shown that brief goodbyes work most effectively.

### Clothing

Messy activities are a part of our routine. Although care is taken to protect clothes, accidents do happen. We keep a small supply of spare clothes. However, it is not an endless supply, so if your child wears different clothes home, please return them washed as soon as you can.

All children should bring a change of clothes (including underwear) in case of accidents. This will need to change as the weather changes. **All clothing, including hats need to be labelled.**

We strongly support school uniform. Please ensure your child is wearing good climbing shoes, e.g. joggers.

### School Bag

All children should have a good-sized bag to put their work in to.

### Equipment

Please label all pencils, glue etc. and send to school in their labelled pencil case. **The magazine box needs to be covered and have a photograph of your child and their name on the front.**

### Parking

Parents' parking is available at the end of the Vernon Street entrance to the school and behind the Kindy/Pre-Primary buildings - accessed via Steere Street. Parents are requested to exercise great caution when parking and driving on and around the school grounds.



## Contributions and Charges

All families will be provided with a Contributions and Charges list and a Student Requirements list. The \$50 contribution helps the school provide learning resources for children such as library books, reading resources and additional classroom resources. Parents are urged to pay this as soon as possible. We also have options for time payments.

Additional charges for excursions etc. will be requested through the year as per the Contributions and Charges document.

If you have any queries regarding these charges, please come to the front office.

EFTPOS and Direct Deposit are available

## The P&C

Fairview has a small but active P&C group. These parents work very hard to support every child in our school with activities such as:

- The canteen
- Uniform shop
- Nitzblitz
- Fundraising
- Mother's and Father's Day stalls.

These activities would not happen without this fantastic group of parents.

Meetings are generally held twice a term on a Tuesday evening.

New members are always very welcome. See the Fairview P&C Facebook page for more information.

## Toilet Training

All children are expected to be fully trained, including wiping self, dressing self, flushing and washing hands. Where major soiling 'accidents' occur, parents will be contacted. Please always leave a spare set of clothing (underwear and shorts) in a plastic bag in your child's school bag in case of an accident.



## Start of the Day Procedure

Classroom doors open at 8:30am with the formal school day starting at 8:50am. Joining in an activity with your child before school is a fantastic way of showing them you are interested in their education. Spending a few minutes each morning looking at their work, making a puzzle or reading a book can be a great way to settle them into the day's activities. It also helps them to understand that you value learning.

When bringing your child to school in the morning, due to Duty of Care requirements, responsibility is accepted for children only during session times. Please do not bring your child early as our teachers and education assistants have duties to perform prior to each session. Similarly, we ask that children be collected promptly by an adult at the conclusion of each session in order to avoid any distress to the students. The school day finishes at 2:50pm, giving families an opportunity to collect their other children afterwards from the "big school" which finishes at 3:00pm. Children will not be released to people who are unknown or not listed on their contacts list. To avoid any possible embarrassment to your friend or family member, please inform us in writing if someone different is collecting your child. Your child's safety is our number 1 priority.

*Note: Children must be escorted to and from the classroom doors at all times.*

## PBS – Positive Behaviour Support

Positive Behaviour Support or PBS is our whole school behaviour modification process. PBS is based on our ethos of CARE – At Fairview, we Cooperate, we strive to Achieve and show Respect and Enthusiasm. Our behaviour expectations are based on these 4 values.

Our belief regarding student behaviours is that all behaviours can be taught and with appropriate supports, behaviour can be modified so that all students can achieve improved academic and social outcomes. We also acknowledge that most people do the right thing, most of the time. During Kindy and the early years, these values are taught to all students. Our matrix of positive behaviours is included in your package.

PBS interventions are based on a three tier system.

**Tier 1** – In Tier 1, the universal practices of support are provided. This means the parts that every student is taught or exposed to. Positive behaviours are recognised and acknowledged. Behaviour mistakes are picked up and addressed at the appropriate level – prompt the better behaviour, redirect to what is expected and/or reteach the expected behaviour. 90% of students are in this area all of the time.

**Tier 2** – In Tier 2, specific students who are struggling to learn or apply what they have learnt about positive behaviours are provided with extra support to focus on how they are expected to behave. These supports help students develop the skills they need to benefit from the whole school programs at the school. 5-10% of students may be in this area for some of the time. Students generally move in and out as their behaviour changes. An important part of this process is setting very specific behaviour goals.

**Tier 3** – In Tier 3, students receive more intensive, individualised support to improve their behavioural and academic outcomes. Students at this level will likely have an individual plan and involve external supports such as the school psychologist or referral to a paediatrician. If your child is in this area, you will be involved in the support program. Only a few students are in this area each year.

A range of recognitions are used to support student behaviour.

A whole school marble count is used to provide the ongoing recognition of positive behaviour. A student receives a marble to add to the class collection. The marble represents the positive acknowledgement – "I really liked the way you showed good manner when you asked for ..." or "Thank you for following the rules when you were playing ..." The words are used to reinforce the positive behaviour.

Each class marbles are kept together and when their bowl is filled, the classes receive a reward such as extra play or games.

If you ever have any concerns about your child's behaviour, please speak to the teacher.

## Illness

If your child is unwell, please do not send them to school. An unwell child finds it very difficult to concentrate on their learning. When in doubt, ask the teacher and remember the other children need to be considered as well. Infections and illness spread rapidly, so if your child is not really well, please keep them at home, even if they want to attend. A reason to explain your child's absence is required upon him/her returning to school. This can be in writing, via phone, SMS or a conversation with the teacher.

## Nitz Blitz Program

Fairview PS, in accordance with the DoE and the Health Department, has a head lice management program. It includes a policy and procedure for dealing with head lice and an operational program called "Nitz Blitz" which is managed by the P&C via a Head Lice Coordinator. They run the "Nitz Blitz" program once per term, systematically checking the whole school, thus minimizing further infestations. It is run with the assistance of volunteers, and parents are always welcome to join this volunteer program.

## Children leaving the school grounds

Students cannot leave the school grounds during a school day unless they have an appointment or other reasonable cause. Parents must obtain a Leave Pass at the office prior to picking up a child and indicate the reason for leaving the school. The yellow slip that you will be given needs to be handed to the class teacher before the student is allowed to leave.

Children will only be allowed to leave with an adult who is listed as a contact. To avoid any delays or embarrassment, if you require an alternative adult to pick up your child, please contact the school. We will always contact a listed adult if we have no listing for the adult wishing to pick the child up.

To assist us in keeping your child safe, please **ALWAYS** inform the school if your details or any contacts details change.

## Communicable Diseases

The following diseases may require exclusion from school:

Chicken Pox	Conjunctivitis	Diphtheria
Mumps	Hepatitis	Glandular Fever
Head Lice	Impetigo	Poliomyelitis
Ringworm	Scarlet Fever	Scabies
Measles	Trachoma	Dysentery
Herpes	Whooping Cough	German Measles

Check with the Administration for the length of exclusion in each case. If in doubt, check with a doctor who will provide a Medical Certificate which will allow re-admittance.

This year COVID-19 has had a big impact on our community. Updated information will be provided as it becomes available.

## Immunisation

Pre-kindergarten and Kindergarten children must be up to date with all scheduled immunisations for their age to be able to enrol.

To enrol in Kindergarten, a child must have one of the following documents:

- an Australian Immunisation Register (AIR) Immunisation History Statement, no more than two months old with a status of 'up to date'
- an AIR Immunisation History Form, no more than six months old, if the child is on a catch up schedule
- a valid immunisation certificate issued or declared by the Chief Health Officer.

## Dress Code

The School Dress Code has been approved by the School Board which supports the wearing of our school uniform, i.e. school shirts with school logo for boys/girls.

- orange top
- royal blue shorts, sports skirt or long-legged ruggers
- royal blue windcheater or zip jacket and tracksuit pants
- shoes or sandals with an ankle strap
- blue (Fairview) broad brimmed hat

Fairview has a 'No hat, play in the shade' policy in place all year. It is school policy that children wear their school hat when playing or working in the sun. Children can leave a hat at school, clearly labelled with their name. These are available along with other uniform items from the uniform shop.

**All clothing, including hats should be clearly marked with your child's name.**

The uniform shop is open on Tuesday mornings from 8.45am—9.15am.

If you are unable to visit the uniform shop on Tuesday mornings order forms are available from the office and on Connect. The order will be filled when the uniform coordinator is next and delivered to your child's classroom.

## Healthy Lunch Boxes and Crunch and Sip

Fairview promotes healthy eating choices. Through our school, we have a Crunch & Sip program that encourages students to stay hydrated (with water) and eat healthy food.

The Crunch and Sip break is not only a time to encourage children to eat fresh fruit and vegetables, it is also an opportunity to encourage the habit of drinking water. Research indicates that children rarely drink enough water and often forget to drink unless reminded.

Please try to include some fresh fruit and vegetables in your child's lunch box every day.

### CRUNCH:

easy-to-eat fruit such as a small apple, strawberries, mandarin or banana  
OR  
vegetables such as carrots, celery sticks or cherry tomatoes

### AND SIP:

a clean, clear water bottle filled with plain water

## Canteen Stop Light Food Labelling

On our canteen menu you will notice a G or an A next to each item.

G-Green choice – Healthy option

A – Amber choice – Select carefully.

R – Red choice foods, such as deep fried or high sugar soft drinks are not offered in our canteen.

To support our healthy eating strategy, we request that you do not send items such as soft drinks, energy drinks etc to school with your child.

## Morning Teas and Lunches

Morning tea time is at approximately 10.45am. We ask that parents please have separate morning tea and lunch boxes. We request that morning tea boxes contain a healthy snack. The morning tea boxes are brought inside in the morning and placed in the baskets. Lunch boxes can be placed inside or left in school bags (depending on the weather). We ask that you please don't send junk food as we promote healthy eating at school. Some options are: fruit, vegetables, yoghurt, cheese sticks, ham, polony, sultanas or sandwiches, etc. Students are not allowed to share food as we have children with severe food allergies. Students will need a drink bottle each day with water only.

## Curriculum and Programs

Our school program is based on the Early Years Learning Framework and the Kindergarten Curriculum Guidelines.

We use a range of both traditional resources and modern resources including iPads, computers and interactive TVs which are available in every class.

Each phase of the early childhood program helps the children to:

- Be successful, thus develop self esteem
- Happily leave their caregiver
- Relate to other children
- Work independently and cooperatively
- Follow directions
- Assume some responsibility
- Develop effective speaking and listening habits
- Practise courtesy and consideration

We aim to provide an early childhood program that will:

- Develop children who will be self-confident and independent.
- Promote language, social, physical, creative and cognitive development.
- Enable children to develop skills, abilities and attitudes that will encourage strong educational outcomes.
- Encourage children's interests and use of imagination.
- Set all children on the path to become successful learners.

If at any time you have a concern about your child and their academic or social progress, please see the teacher and organise an appointment to discuss any issues. Please do not "sit" on an issue. It is always easier to 'nip a problem in the bud' than to let it grow until it becomes overwhelming.

## Ordering Lunch

Our Canteen operates every Monday, Wednesday and Friday.

Lunches can be ordered on these days by placing orders in the basket in the classroom or using our online ordering system –

<http://quickcliq.com.au/>

The canteen is ALWAYS looking for parent helpers.

## Can you help?

## Student support

Caring for all your child's needs while at school is very important to us. We have the following resources available to help your child if needed:

- School Chaplain (2 days)
- School Psychologist (1 day)
- Pastoral care team including both the Principal and Deputy Principal

We also work closely with a range of Collie and Bunbury support agencies including:

- WACHS
- Collie Child and Parent Centre
- Collie Family Centre
- GP Down South
- CAMHS
- DCPFS

We also work closely with our school nurse and, as needed, occupational therapists, physiotherapists and speech pathologists.

If you believe your child has any specific or significant issues that you feel need to be addressed, please make a time to meet with either the classroom teacher, deputy principal or principal.

## Protective Behaviours

Keeping children safe is of the utmost importance. Each year, children at Fairview have lessons on Protective Behaviours. In these lessons, they learn about keeping themselves safe and things to be careful of.

In the early years, the messages are about who is safe, understanding some of their feelings and that "my body belongs to me." As they move through primary school, they will also learn more about cybersafety, friendships and bullying.

Before these lessons start, you will be provided with an outline of what will be covered. This is so you can understand where some of your child's questions might come from.

## Class meetings for parents

Mrs Francis and Mrs Hindle will be holding a class meeting for parents/caregivers early in the year where more details about the classroom, school policies and procedures will be discussed. You will be advised of the time and date soon after school resumes.

These meetings are important and give you an opportunity to meet the teachers and other parents. Being involved and taking an interest in your child's education play a big part in your child achieving success while at school.

## Rosters

### Parent Roster

All parents and grandparents are invited to be on parent help. The class teacher will notify parents when the parent roster will begin. Parent rosters give you the opportunity to work and play alongside your child and to assist with preparation tasks. Please add your name to the roster.

General Duties:

- Join in the activities with the children.
- Assist with indoor / outdoor activities.
- Assist children to wash and dry hands.
- Clean tables, glue, paint brushes and equipment at the end of activities.

## Parent Assistance

You can assist your child by getting fully involved in his or her learning. You can assist in the following ways:

- Become a classroom parent helper in our classroom.
- Read message boards and all messages sent home.
- Discuss any information with us that will help us to understand your child better.
- Ensure your child gets adequate sleep.
- Read, read and read again with your child.
- Talk to your child about their day
- Encourage your child to be independent and try new things.
- Praise your child's efforts.

## Communication and talking to teachers

If you have any questions, concerns or information to share, we encourage you to talk to the class teacher in the first instance. Mornings are a very busy time for teachers, so if you have an issue to discuss, please make an appointment to see the teacher. This will ensure he/she has time to listen to your concerns without interruption, and the issue can be discussed in a confidential environment.

Parents/caregivers are also encouraged to contact the Deputy Principal, Mrs Helen Upson or the Principal, Mr Andrew Whitney if there are concerns you need to have addressed.

We regularly communicate via our fortnightly newsletter as well as Connect, our online communication tool. Connect is available for iOS, Android and Windows devices and can be downloaded for free. Connect can also be accessed via the internet. Our website is regularly updated with a range of information.

We are extremely happy that you have chosen to enrol your child at Fairview, and we look forward to working with you to ensure your child's Kindergarten experience is exciting, nurturing, fulfilling and rewarding.



Child and Parent Centre  
Collie Valley

Fairview works closely with the Child and Parenting Centre based at Wilson Park Primary School. The CPC offers a range of supports and services to help support families of young children.

**For more information**

<https://childandparentcentres.wa.edu.au/collie-valley/>